

Advance Trust Privacy Notices:



The school workforce: those employed to teach, or otherwise engaged to work at, a school, academy or a local authority

The Data Protection Act 1998: How we use your information

We process personal data relating to those we employ to work at, or otherwise engage to work at our Multi Academy Trust. This is for employment purposes to assist in the running of the Multi Academy Trust and/or to enable individuals to be paid. The collection of this information will benefit both national and local users by:

- improving the management of workforce data across the sector
- enabling development of a comprehensive picture of the workforce and how it is deployed
- informing the development of recruitment and retention policies
- allowing better financial modelling and planning
- enabling ethnicity and disability monitoring; and
- supporting the work of the School Teachers' Review Body

This personal data includes identifiers such as names and National Insurance numbers and characteristics such as ethnic group, employment contracts and remuneration details, qualifications and absence information.

We will not share information about you with third parties without your consent unless the law allows us to. We are required, by law, to pass on some of this personal data to:

- our local authority
- the Department for Education (DfE)

If you require more information about how we and/or DfE store and use your personal data please visit:

- <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>
- <http://www.worcestershire.gov.uk/privacy>

If you want to see a copy of information about you that we hold, please contact:

- Alison Young, Business Director, Advance Trust, Beech Centre Office, Vale of Evesham School, Four Pools Lane, Evesham, WR11 1BN
- or
- School Employee Services, H R Service Centre, Worcestershire County Council, Spetchley Road, County Hall, Spetchley Road, Worcestershire, WR5 2NP



Vale of Evesham School

a specialist school for cognition and learning - enabling inclusion in the community

Advance Trust, a Charity and Company limited by guarantee, registered in England and Wales Company number 08414933 whose registered office is at Vale of Evesham School, Four Pools Lane, Evesham, Worcs, WR11

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